



MAYFLOWER[®] CHRISTIAN ACADEMY - INTERNATIONAL SCHOOL OF VIENNA

**Van der Nüllgasse 29
A-1100 Wien**

Information for Parents



Dear Parents,

Thank you for your interest in the Mayflower Christian Academy. We would like to provide you with an overview of the educational services we offer at our school, our objectives and our Christian background.

Our primary goal is the comprehensive education of our students, which requires something more than a purely “knowledge-based” curriculum. We support our students in the development of their personality and social competence so that they may become valuable members of our society.

To achieve this, we offer a stimulating bilingual environment and a pleasant atmosphere, one in which every child has the possibility to find joy in learning.

If you have any questions which are not answered in this brochure, please feel free to contact us by telephone at 0043 1 641 94 95. We would also be happy to see you in a private appointment at our school. Please visit our website at www.teknon.at.

Your Team at *Mayflower Christian Academy*

www.teknon.at



MCA – An Introduction to our School

Every step we take brings us in a particular direction in life. You are now facing the difficult task of finding the right school for your child, a decision which will affect the future of your child's education and personal development. The process of beginning a successful school career not only challenges and affects the student, but his or her family as well.

If you are looking for a small, personal school with engaging, competent and highly motivated teachers, then *Mayflower Christian Academy* is a good choice!

The *Mayflower Christian Academy* (MCA), founded in 2002, is a *private Christian elementary school (grades 1-4)* and a *Project Middle School (grades 5-8)*. Since 1998, the MCA has been successfully implementing the concept of bilingual, Christian education and has seen over 600 outstanding students pass through its doors.

The MCA is constituted as an agency and is a non-profit organization.

What We Offer

Mayflower Christian Academy is an all-day school. The school day begins at 8:00 and ends at 15:00 (Friday at 12:20). Lessons do not take place on Saturday. School vacations coincide with those in the Austrian public school system.

Teachers will be on duty to supervise students starting at 6:30, which is when parents may begin dropping off their children. We also offer an after school program (Hort) from 15:00 until 19:00 which is also open to students from other schools.

Students from other schools are picked up in the afternoon by a member of our Hort Team and then brought to the school.



Our Educational Objectives

The MCA has based the comprehensive elementary education of our students on the “Österreichischen Rahmenlehrplan” (Austrian Curriculum Framework), the mediation and transfer of intense English language skills and the values of Christian Education.

Our teaching goals go beyond the classical transfer of knowledge. We highly esteem:

- *Identity development*
The belief and recognition of God’s works in History and in our own lives. Our children should develop strong personalities, which will allow them to flourish in the environment around them, to reach their goals and to successfully shape and fashion their lives.
- *Aptitude and skill development*
Every person has talents and skills. We aim to help our children to discover their own abilities and to develop them to their full extent.
- *Learning how to learn*
Learning is the beginning of all understanding. To learn *how* to learn is an ability which helps us throughout our whole lives; to understand and manage what comes across our paths.
- *Self motivation*
The joy of learning is the best form of motivation. We offer our children a creative and inspiring atmosphere in which they can truly enjoy the art and process of learning.
- *Social Competence*
We are all part of a society. Our children learn to live as part of this society. They learn to treat others with respect and tolerance, and to take responsibility for themselves and others.
- *Openness to diversity*
The world is an incredibly diverse place. We would like our students to not only understand and be familiar with their own roots, but to experience and learn about other cultures and cultural traditions in a way which will lead them to value and understand diversity.

With this goal in mind, we employ a motivated and dedicated team of Austrian primary school teachers as well as native English speaking teachers.

Our teachers see themselves as **mentors to the students**, whose development they continually assist and guide. They participate regularly in educational seminars and courses in order to bring their skills and knowledge to the highest level.

You can find an introduction to our team in the attachment at the end of this booklet.



We believe in the importance of small class size in a child's education. The teacher-student ratio maximum is 1:20. This way, each child is afforded individual care and support.

We implement a cooperative instructive concept, which combines the first and second grades (including preschool), as well as the third and fourth grades. This gives children the opportunity to have more freedom in learning, and allows us to close the learning gaps among the students, particularly after school entry.

English in the classroom

Children learn languages especially easily. Therefore, it is of the utmost importance that they are familiar with language at an early age. In the MCA, English and German are taught from the first grade on. In addition, English is offered as an extracurricular activity.

Spelling is taught in German, and it is therefore necessary that all students enter our school with some basic German Language skills. These skills will be determined at the acceptance interview.

From the 2nd Class (2nd semester) on, in addition to the spoken and written language skills, we also teach skills and terminology in mathematics (providing the children have the capacity and verbal ability in the English language to be able to cope with this).

After finishing the fourth grade, our students have very strong skills in both English and German and are able to enter other Austrian or International schools without difficulty.

Christian Education

Our Christian beliefs require us to treat other people with respect and charity. Every person is unique and should have the opportunity to develop and display his or her individual character. We strive to offer the environment necessary for this kind of personal growth.

Because we believe that Christian education is the foundation of all learning, it is therefore integrated into daily lessons.

Every school day begins with Morning Circle (devotion) and singing. It is our intention to start the day with Gods thoughts.



Evaluation & Criteria

Students of the MCA will be tested twice each year (Halbjahreszeugnis/Jahreszeugnis) according to the Austrian grading system. The midterm report cards (Halbjahreszeugnis) are verbal assessments. For the final report cards, students are also given numerical grades.

It is important to us that our students understand the meaning and value of a grade. For us, a grade is not a final result, rather an indication of student progress. For example, a poor grade in a particular subject is a sign that the student has not yet reached full potential in this area and therefore needs our support. Together we can achieve success.

Dress Code

Students of the MCA wear a standard uniform. A uniform helps to build community and allows children to look past social differences and to focus on what is important.

You can find the current collection on the homepage of the company Der Walter (www.derwalter.at) or you can visit the store directly (Landgutgasse 15, 1110 Vienna, Telephone: 01-6044231).

Currently our school uniform is consists of the following:

- Dark/Navy blue pants or skirt
- Dark blue tank-top and jersey
- Navy blue sweater with **MCA**[®] Logo on back
- Other polo shirts, turtlenecks, shirts and blouses (solid color without logo)





School Staff & Administration

Elementary School Staff

Mrs. Ulrike	Haider, BEd	Special Education Pedagogue, Primary school teacher
Ms. Tracy	Harvey	Primary School Pedagogue, Native Speaker
Mrs. Jeannine	Legerer	Elementary School Pedagogue
Mrs. Katharina	Orcic	Art teacher, Children's theologian
Mrs. Sarah	Reitzner, BEd	Elementary School Pedagogue,

Additional Support

Ms. Mary-Anne	Chesley	Pedagogue, Native Speaker
Mrs. Gabi	Knotzer	After school care, crafts teacher

Project Middle School

Mrs. Monika	Schmidt	Physics, Math, Bible
Mrs. Sarah	Reitzner	Elementary School Pedagogue, German
Mrs. DI. Gerda	Schachenhofer	Geography, Biology, Nutrition
Ms. Nicoletta	Stea	Italian
Mr. Stefan	Reitzner	Physical Education
Mrs. Sylvia	Assmann	History
Mr. Daniel	Kolensky	Geometry
Ms. Mary-Anne	Chesley	Music, Native Speaker
Mrs. Katharina	Orcic	Art education

<u>Management</u>	and	<u>Educational Administration</u>
Mrs. Sylvia Assmann		Mrs. Sarah Reitzner

Office

Mrs. Sigrid	Müller	mca@vienna.at 0043 1 641 94 95 (fax -23) www.teknon.at
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Accounting

Mrs. Michaela	Kröss
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Finances and Business Management

Mr. Marcus A.	Assmann, MBA
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School fees

As a private school, we are mainly financed through monthly school fees.

One time Remuneration

Deposit	€ 310,-	This amount is refunded after leaving the school (see contract).
Registration Fee	€ 490,-	This amount is not refundable.

School Fees

<u>Schulstufe</u>	<u>Schulgeld p.a. monatliche Ratenzahlung</u>
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ELEMENTARY SCHOOL

Preschool	0. Grade	€ 5.160,-	€ 430,-
Primary School	1. – 4. Grade	€ 5.160,-	€ 430,-

Morning care in the school is from 7:15 until school starts at 7:45 € 15,- / p.m.

MIDDLE SCHOOL

5. – 7. Grade	€ 5.520,-	€ 460,-
8. Grade	€ 5.880,-	€ 490,-

Abstract of the Contract:

Payment Plan/Discounts

The yearly school fees can also be paid in twelve monthly instalments (see contract page 15).

A 2% discount off of the school fees will be given if they are paid within the first four weeks of school entrance.

Sibling discounts: For the second sibling the school fees will be discounted by 10%, and for the third 20%.

Option – Hort ARCHE NOAH

The kindergarten team of Arche Noah offers an after school program which is open to your child. Students of the MCA receive the following discounts for the Arche Noah Hort program:

After school care until 17:00.

1-10	fixed days per month		€ 6,- / Day
11-20	fixed days per month		€ 100,- / Monat

A separate contract is required for this program.

Use of the Hort service without previous arrangement will result in a € 10,- /Day fee.



Application and School Registration

Thank you for your interest in registering your child in the MCA!

Necessary following steps:

- 1.) Sept. /Nov. ***Open House***
- 2.) November
 - Arranging an appointment to visit the school and meet the class teacher (two hour participation in a lesson of Grundstufe I – First Grade)
- 3.) Februar
 - Fixing appointments with the office for assessing the maturity to enter school
 - An interview fee of 200€ is charged which will be refunded with the first school fee
 - Interview: class teacher of Grundstufe I (First Grade) with your child
 - Ca. 1 week later: Parent meeting with Mrs. Assmann* and feedback meeting with the class teacher
 - Appointment with the school doctor
 - End of February – confirmation of student admission through the MCA-Leadership
- 5.) June Invitation to observe in the school for a morning
- 6.) End of June First parent evening
 - Invitation to the School Fest

***) Please bring the following documents:**

- Child's birth certificate
- Proof of citizenship or Passport
- Certificate of Residents registration office
- Social Security Card
- certifications and documents from therapist, psychologist, pediatrician

My fixed appointment re: School registration:

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