



# MAYFLOWER<sup>®</sup> CHRISTIAN ACADEMY - INTERNATIONAL SCHOOL OF VIENNA

**Van der Nüllgasse 29  
A-1100 Wien**

## **Parent Information**



Dear Parents,

Thank you for your interest in the *Mayflower Christian Academy*. We would like to provide you with an overview of the educational services we offer at our school, our objectives and our Christian background.

Our primary goal is the comprehensive education of our students, which requires something more than a purely “knowledge-based” curriculum. We support our students in the development of their personality and social competence so that they may become valuable members of our society.

To achieve this, we offer a stimulating bilingual environment and a pleasant atmosphere, one in which every child has the possibility to find joy in learning.

If you have any further questions, please feel free to contact us on the following number: 0043 1 641 94 95. We would also be happy to see you in a private appointment at our school.

Please visit our website at [www.mayflower-christian-academy.at](http://www.mayflower-christian-academy.at) .

Your Team at *Mayflower Christian Academy*



## ***MCA – An Introduction to our School***

Every step we take guides us in a particular direction in life. You are now facing the difficult task of finding the right school for your child, a decision which will affect the future of your child's education and personal development. The process of beginning a successful school career not only challenges and affects the student, but his or her family as well.

If you are looking for a small, personal school with engaging, competent and highly motivated teachers, then *Mayflower Christian Academy* is a good choice!

The *Mayflower Christian Academy* (MCA), founded in 2002, is a **private school (grades 0-8)** which is led as a "Konfessionelle Schule der Freikirchen in Österreich" since February 2014. Due to space restrictions we cannot offer a **Middle School (grades 5-8)** at the moment. Once we have moved to a new building, the continuation up to the "Matura" will be provided, including the International Bachelor-Program. Since 1998, the MCA has been a successful continuation of the concept of bilingual, Christian education of the kindergarten Arche Noah which has equipped over 800 children for their future.

The MCA is constituted as an agency and is a non-profit organization.

## ***What We Offer***

*Mayflower Christian Academy* is an all-day school. The school day begins at 8:00 and ends at 15:00 (Friday at 12:15). Lessons do not take place on Saturday. School vacations coincide with those in the Austrian public school system.

Teachers will be on duty to supervise students starting at 6:30, which is when parents may drop off their children. We also offer an after school care (Hort) from 15:00 until 18:00.



## **Our Educational Objectives**

The MCA has based the **comprehensive elementary education** of our students on the “Österreichischen Rahmenlehrplan” (Austrian Curriculum Framework), the mediation and transfer of **intense English language skills** and the **values of Christian Education**.

Our teaching goals go beyond the classical transfer of knowledge. We highly esteem:

- ***Identity development***  
The belief and recognition of God’s works in history and in our own lives. Our children should develop strong personalities, which will allow them to flourish in the environment around them, to reach their goals and to successfully shape and fashion their lives.
- ***Aptitude and skill development***  
Every person has talents and skills. We aim to help our children to discover their own abilities and to develop them to their full extent.
- ***Learning how to learn***  
Learning is the beginning of all understanding. To learn *how* to learn is an ability which helps us throughout our whole lives; to understand and manage what will come across our paths.
- ***Self motivation***  
The joy of learning is the best form of motivation. We offer our children a creative and inspiring atmosphere in which they can truly enjoy the art and process of learning.
- ***Social Competence***  
We are all part of a society. Our children learn to live as part of this society. They learn to treat others with respect and tolerance, and to take responsibility for themselves and others.
- ***Openness to diversity***  
The world is an incredibly diverse place. We would like our students to not only understand and be familiar with their own roots, but to experience and learn about other cultures and cultural traditions in a way which will lead them to value and understand diversity.

With this goal in mind, we have employed teams of **motivated and dedicated** Austrian primary school teachers as well as native English speaking teachers.

Our teachers see themselves as **mentors to the students**, whose development they continually assist and guide. They participate regularly in educational seminars and courses in order to bring their skills and knowledge to the highest level.



You can find an introduction to our team in the attachment at the end of this booklet.

We believe in the importance of a **small class size** in children's education. The maximum of the teacher-student ratio maximum is 1:20. This way, each child can receive individual care and support.

We implement a cooperative instructive concept, which combines the first and second grades (including preschool), as well as the third and fourth grades. This gives children the opportunity to have more freedom in learning, and allows us to close the learning gaps among the students, particularly after school entry.

## ***English in the classroom***

Children learn languages especially easily. Therefore, it is of the utmost importance that they are familiar with language at an early age. In the MCA, English and German are taught from the first grade on. In addition, English is offered as an extracurricular activity.

Spelling will be taught in German, and is therefore necessary that all students enter our school with some basic German Language skills. These skills will be determined at the acceptance interview.

From the 2<sup>nd</sup> Class (2<sup>nd</sup> semester) on, in addition to the spoken and written language skills, we also teach skills and terminology in mathematics (providing the children have the capacity and verbal ability in the English language to be able to cope with this).

After finishing the fourth grade, our students will have gained very strong skills in both English and German and are able to enter other Austrian or International schools without difficulty.

## ***Digital Technology in the classroom***

Since 2014 our classrooms are equipped with tablets which are used in different subjects for research, portfolios and documentation. In addition these devices give the children access to all kinds of learning apps and special programs. Above all we educate the children how to use the internet in a safe manner.



## **Christian Education**

Our Christian beliefs require us to treat other people with respect and dignity. Every person is unique and should have the opportunity to develop and display his or her individual character. We strive to offer the environment necessary for this kind of personal growth.

Because we believe that Christian education is the foundation of all learning, it is therefore integrated into daily lessons.

Each school day begins with a morning circle (devotion) and singing. It is our intention to start the day with God's thoughts.

## **Evaluation & Criteria**

Students of the MCA will be evaluated twice each year (Halbjahreszeugnis/ Jahreszeugnis) according to a journal of learning objectives (Lernzielprotokoll).

From grade 4 on numerical grades (based on the Austrian grading system) are added.

It is important to us that our students understand the meaning and value of a grade. For us, a grade is not a final result, rather an indication of student progress. For example, a poor grade in a particular subject is a sign that the student has not yet reached his or her full potential in this area and therefore needs our support. Together we can achieve success.

## **Dress Code**

Students of the MCA wear a standard uniform. A uniform helps to build community and allows children to look past social differences and to focus on what is important.

You can find the collection on the homepage of the company 'Der Walter' ([www.derwalter.at](http://www.derwalter.at)) or you can visit the store directly (Landgutgasse 15, 1110 Vienna, Telephone: 01-6044231).

Currently our school uniform consists of the following:

- Dark/Navy blue pants or skirt
- Dark blue tank-top and jersey
- Navy blue sweater with **MCA**<sup>®</sup> Logo on back
- Other polo shirts, turtlenecks, shirts and blouses (solid colour)





## **School Staff & Administration**

### **Elementary School Staff**

Ms. Elli	Schön	Elementary School Pedagogue, BEd.
Mr. Sunny	Yap	Elementary School Pedagogue, BEd.
Mrs. Katharina	Orcic	Art teacher, Children's theologian, MA
Mr. Clemens	Knaus	Elementary School Pedagogue, <i>undergoing training</i>
Ms. Sara	Keller	Elementary School Pedagogue, BEd., English teacher
Mrs. Petzi	Kocarek	Assistant teacher, English teacher
Mrs. Gabi	Knotzer	Hortassistentin, Werkunterricht

### **Management and Educational Administration**

Mrs. Sylvia Assmann, MA

Ms. Elisabeth Schön, BEd.

### **Office**

Mrs. Sigrid Müller

[office@mayflower-christian-academy.at](mailto:office@mayflower-christian-academy.at)  
0043 1 641 94 95 (fax -23)

### **Accounting**

Mrs. Michaela Kröss

### **Finances and Business Management**

Mr. Marcus A. Assmann, MBA



## School fees

### One time Renumeration

<i>Deposit</i>	€ 310,-	will be refunded when leaving the school (see contract).
<i>Registration Fee</i>	€ 490,-	non-refundable
<i>School interview</i>	€ 100,-	will be deducted in the first school month

### School fees

	<i>Fee per annum</i>	<i>monthly fee (12 x September–August)</i>
<i>Grade (0.–4. Schulstufe)</i>	€ 5.400,-	€ 450,-

- Lunch from Monday – Thursday is included in the fee.
- Sibling discounts: 2. child in the MCA: 382,50 €, 3. child in the MCA: 337,50€.
- A 2-% discount off of the school fees will be given if they are paid within the first four weeks of school entrance.

*Morning care in the school is from 7:00 Uhr until school starts at 7:45 € 25,- / p.M.*

## Option – “Hort” ARCHE NOAH



The kindergarten team of Arche Noah offers an after school program which is open to your child. Students of the MCA receive the following discounts for the Arche Noah afterschool care “Hort”-program:

After school care until 17:00.

Every day	€ 115,-/month
On certain days of the week	€ 10,- / Day

A separate contract is required for this program.





## ***Application and School Registration***

**Thank you for your interest in registering your child to the MCA!**

### **Overview of the year's dates**

- 1.) Oct../Nov. ***Open house*** (1. Tuesday of the month)
  
- 2.) Nov./Dec. Arranging an appointment to visit the school and meet the class teacher (two hour participation in a lesson of the "Grundstufe I" (first grade).
  
- 3.) Jan. Appointment arrangements with the office to ***assess the maturity level of each student (school interview)***.  
  
Interview fee of 100€ (will be refunded with the first school fee).
  - Interview: teacher of the "Grundstufe I" (First Grade) with your child
  - Appointment with the school doctor
  - Hand over of the documents (copies) to the office:  
  
Child's birth certificate  
Proof of citizenship or Passport  
Certificate of Residents registration office  
Social Security Card  
Letter from the Stadtschulrat with "Schülernummer"  
Certificate of baptism (if appropriate)  
Small picture of your child  
If present, certifications and documents from therapist, psychologist, pediatrician
  
- 4.) Feb. ***Feedback meeting*** regarding the school interview
  
- 5.) March ***Confirmation*** of student admission through the MCA-Leadership
  
- 6.) June Invitation to observe in the school for a morning
  
- 7.) End of June First parent evening for the next school year  
+ Graduation party